

U.S. DEPARTMENT OF ENERGY
AND
NATIONAL NUCLEAR SECURITY ADMINISTRATION (NNSA)
Leading People
Administered by the USDA Graduate School

Program Overview:	<p>The Graduate School, USDA Leadership Development Program offers four Senior Executive Service (SES) development seminars designed to help employees prepare for selection into the SES. Each seminar reflects different key components of OPM's Executive Core Qualification (ECQ) Competencies. Leading People is one of the four seminars offered.</p> <p>Successful leadership is about leading and motivating people. The Leading People seminar is a highly interactive three-day seminar. You participate in a broad variety of proven leadership training activities and increase your awareness of leadership competencies such as team building, conflict management and leveraging diversity. The seminar addresses the following ECQ leadership competencies: Conflict Management, Leveraging Diversity, Integrity/Honesty, Human Resources Management and Team Building, as well as the following ECQs: Business Acumen, Leading Change and Results-Driven.</p>
Objectives:	<ul style="list-style-type: none"> • Apply the principles of effective teamwork to complex business issues • Resolve conflict by applying a variety of conflict management styles • Leverage diversity and foster inclusion in the workplace • Describe the relevant human capital management issues facing federal executives
Audience:	The seminar is open to current members of the SES seeking additional or refresher training in various executive competencies, individuals participating in agency Candidate Development Programs, and those at the GS-14 and GS-15 levels seeking to enhance their qualifications for entrance into the SES.
Cost:	Tuition is \$1395 and is the responsibility of the participant's organization, as are travel and per diem expenses. Seminar location is in the Washington, DC area.
Program Cycle:	A 3-day program that runs June 8-10, 2009 or August 10-12, 2009 .
Nomination Procedure:	<p>Step 1: Employees must coordinate their application package through his or her training liaison/coordinator as well as your supervisor. Step2: For those organizations currently using the Corporate Human Resource Information System (CHRIS) training workflow, please use workflow to submit your request for training enrollment in Course #001574, Session #0004 for the June 8-10, 2009 session or Session #0005 for the August 10-12, 2009 session. For those organizations not currently using the training workflow process, please follow your existing interoffice registration process. Step 3: When the training request is approved, complete a nomination package; it must include a completed USDA program application form (click the dates above), and a training request form (SF182). Step 4: Submit nomination materials to Norman Houghtaling, Career Development Assistant, HC-21 via email, norman.houghtaling@hq.doe.gov or fax (202) 586-9570.</p> <p>The NNSA nomination process will not apply; NNSA employees need to submit their training request through CHRIS Training Workflow for supervisory approval.</p>
Points of Contact:	Norman Houghtaling, Career Development Assistant, (202) 586-0953 or norman.houghtaling@hq.doe.gov ; or Karen Lerma, Corporate Training Officer, Office of Human Capital Management Innovations and Solutions, Enterprise Training Services, (202) 631-9940 or Karen.lerma@hq.doe.gov .
Nomination Due Date:	Due by May 29, 2009 and July 10, 2009
Additional Information:	More detailed information on the program is available on the USDA Graduate School Website Graduate School, USDA - Senior Executive Service (SES) Developmental Seminars